MONKTON COMBE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting
Held in the Village Hall on 15 September 2026 at 7.00pm

		Parish Council Members Present: Cllr. James Bradby, Cllr. Adelle Brenner, Cllr. Penny Tranter, Cllr. Oli Treasure, Cllr. Mike Wareham, Cllr Des Wighton, Cllr. Mark Womersley, Ms Sian Griffith - Incoming Clerk. **Others present**: Ward Cllr. Fiona Gourley
1	**669**	**To receive apologies for absence –** None
2	**670**	**Declarations of interest and dispensations –** None.
3	**671**	**Confidential Matters –** Update on enforcement
4	**672**	**Minutes of Annual Parish Council meeting held on 14 July 2026.** Minutes approved and signed by the Chairman.
5		**Financial Matters**
	673	**RFO Report and Payments for Approval -** The RFO Report was received, noted and signed by the incoming clerk and Cllr.
	674	**Bank Balances as at 01.09.2026** **Current Metro Bank** £376.04 **Bath Building Society** £27,877.29 **Metro Bank Savings** £8,013.43 **Bath Building Society (Miss Davis)** £12,560.68
	675	**Receipts since meeting on 14th July 2026** **6 31/07/2026 Metro Bank Interest July 7.07** **7 31/08/2026 Metro Bank Interest August 6.36**
	676	**Payments approved as standing payments or at meeting on 14th July 2026 which have now been made.** MCPC5676 23/07/26 Jeff Avis Garden Car park and Miss Davis Garden 135.00 MCPCJuly26ER 23/07/26 Elise Rowley Pay 29th June to 26th July 2026 308.40 MCPCJuly26GD 23/07/26 Mr. G. Davis Pay July 2026 90.50 MCPCJuly26SG 23/07/26 Sian Griffith Pay July 2026 482.40 BankChgJune 31/07/26 MetroBank Account Maintenance Fee July 26 3.00 120PH002922852704 03/08/26 HMRC Month 4 Paye 2.41 TubeClamps Exps 23/07/26 Des Wighton Tube Tube Clamps Drung Handrail repair 28.82 120PH002922852704 03/08/26 HMRC Month 4 Paye 2.41 MCPC5701 27/07/26 Jeff Avis Garden Clearance Behind Bus Shelter 80.00 MCPCAug26ER 27/07/26 Elise Rowley Pay 27th July to 30th August 2026 231.30 MCPCAug26GD 27/07/26 Mr. G. Davis Pay Aug 2026 90.50 MCPCAug26SG 27/07/26 Sian Griffith Pay Aug 2026 482.40 BankChgJuly 27/07/26 MetroBank Account Maintenance Fee July 26 3.00 100859 27/07/26 RoSPA PlaySafety Annual PlayPark Inspection 99.60 3848-219816 27/07/26 MiniteManPress A2 poster size x2 Meeting re Virtual pvmnt 14.40 120PH002922852705 01/09/26 HMRC Month 5 Paye 32.41
	677	**Community Infrastructure Report and suggestions for suitable projects-** A number of suggestions have been received. Councillors to each send list of suggestions to Clerk by 31 October, with a view to inviting feedback from residents.
	678	**Change of Bank Account** – The switch from Metro Bank to HSBC for clerk to action.
	679	**The Parish Council resolved with one abstention to approve the NJC Pay Award of 3.3%** from 1st April 2026 for the incoming and outgoing clerks and the Parish Sweeper. The changes to their pay and associated backpay as detailed in the RFO Report
6		**Parish Council Matters**: **Equipment and Facilities**
	670	**Car Park –** White lines to be repainted.
	671	**Village Playground** – Report from informal working group about provision of equipment using CIL Funding & WCEF funding of £350. Options 1. Do nothing. 2. Close access to garden from playpark and put in additional slide. 3. Put something new on top part of paddock, which would require support from Trustees of Village Hall. To be discussed further. ROSPA inspection report. Agreed to identify contractor who could do remedial work on gate. **Neighbourhood Watch & Police –** Nothing to report.

Approved and signed 10 November 2026 ..... Chairman

		Lockup - Nothing to report.
		Miss Davies Garden - Nothing to report.
	672	**Bus Shelter** –The bench is increasingly broken, and as previously reported no timetable is showing, there is graffiti and there are rats at the bus stop. BANES responsible but no budget for repairing bus stop.
		Village Hall –Nothing to report.
	673	**Change of postal address** – It was agreed that address for Parish Council be changed to Village Hall. Incoming clerk to action.
	674	**Village Sweep hours** – Reduced from 6 to 3 hours. Report further at next meeting.
	675	**Footpath Vegetation Agency Scheme-** Outstanding payment has been received.
	676	**Training** – Training courses for councillors have been circulated.
7	**677**	**Church Wall Noticeboards –** This is progressing and possible event to coincide with unveiling was discussed.
8		**Planning Matters**
	678	**Applications Received**
		<u>26/02993/FUL</u> & 26/02994/LBA: The Wheelwrights Arms , Mill Lane, Monkton Combe, Bath, Bath And North East Somerset, BA2 7HB External minor developments involving proposed Sauna facilities and as external pergola within the grounds.
		Decisions Pending:
		<u>26/00033/HOUSE:</u> Little Dale , Mill Lane, Monkton Combe, Bath, Bath And North East Somerset, BA2 7HD - Variation of condition 10 (Plans List) of application 25/02028/FUL (Erection of 2 storey side extension following demolition of existing garage, link and outbuilding).Planning Appeal against refusal of Householder Application.
		Planning Decisions by B&NES:
		Enforcement Update
	679	**Other Planning Matters**
	680	**B&NES New Local Plan 2025-2043:** The Draft Local Plan went to Cabinet on 10 September 2026. Six-week consultation period due to start on 14 September, but bit delayed. Check if Monkton Combe is on plan. BANES has met 80% of housing target. Two sites were rejected so other places have more housing than originally planned.
	681	**Matters Arising:** Update and further discussion on how to improve pedestrian safety on unadopted road
9		at Mount Pleasant.
		HIGHWAYS AND FOOTPATHS
10	**682**	**Missing Footpaths - Mount Pleasant and Shaft Road** - Included in Area TRO Review Process and now approved. Likely to be included in council's budget for 2027/8.
	683	**Church Lane Parking issues** - Included in Area TRO Review Process and now approved. BANES will pay for
11		virtual pavement after double yellow lines. This is expected to involve two white lines on top of each other and stick person to indicate virtual pavement. Likely to be included in council's budget for 2027/8.
		REPORTS
	684	**Parish Liaison Meeting -** Next Meeting Wednesday 21 October 2026 at 6.30pm at Community Space Keynsham
		CORRESPONDENCE RECEIVED.
12	**685**	**Shaft Road Stones falling into road –** Clerk to draft letter to Combe Grove and report on Fix my Street,
		Other Matters to Report
	686	**BANES Emergency Management Officer** to attend November meeting to discuss Emergency Plan for Monkton Combe. It was agreed to host a viewing of National Emergency Briefing documentary to tie in with emergency planning discussions.
10	**687**	**Date of Next Meetings** All times are 7:00 p.m. other than the Annual Parish Meeting, which is at 7.30pm: - Tuesday 10th November 2026- Parish Council Meeting Tuesday 12th January 2027 – Parish Council Budget & Precept meeting. Tuesday 16th March 2027- Parish Council Meeting Tuesday 13th April 2027 at 7:30 p.m. Annual Parish Meeting Tuesday 18th May 2026 – Annual Parish Council Meeting - Audit and Annual Return.
13		**The meeting closed at 9.01pm**

Approved and signed 10 November 2026 ..... Chairman