MONKTON COMBE ANNUAL PARISH COUNCIL MEETING

Tuesday 19th May, 7:00 p.m. to be held IN THE VILLAGE HALL

At the beginning of the meeting, ten minutes will be available for members of the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.

AGENDA

1. **Election of Officers – Chairman and Vice Chairman**
2. **To receive apologies** for absence, and approve any reasons for absence
3. **Declarations of interest and dispensations**
   To receive declarations of interest from councillors for items on the agenda
   To receive written requests for dispensations for disclosable pecuniary interests (if any)
   To grant any requests for dispensation as appropriate
4. **Confidential Matters -** To agree any items for which publicity would be prejudicial to the public interest, and to resolve to exclude the public and the press for these items.
   Item 10. Employment Arrangements, and hours of work for the Clerk
5. **Minutes of Parish Council meeting held on 10th March 2026** to approve for signing by Chairman of Council
6. **Minutes of Annual Parish Meeting held on 7th April 2026** to approve for signing by Chairman of Council.
7. **Annual Return**
   - Accounts for year ending 31st March 2026
   - Auditors Report
   - Review and Adoption of Standing Orders, Financial Regulations, Risk assessment, Asset Register
   - Parish Council Insurance – To approve renewal.
   - Annual Return – Completion and Approval of The Annual Governance Statement 2025/26
   - Annual Return – Approval of The Accounting Statements 2025/26
   - Completion and Approval of the Certificate of Exemption.
8. **General Power of Competence -** The Parish Council resolves from 19th May 2026, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.
9. **Financial Matters**
   Section 137 Subscriptions – To approve subscription to Bath Preservation Trust (BPT).
   RFO Report and Payments for Approval
   Community Infrastructure Report and possible projects.
   The Parish Council resolves to make the following **Payments by Direct Debit**:-
   - BPT – Annual Membership £40.00..
   - Information Commissioner - Data Protection Registration £47.00

   The Parish Council resolves to approve all **Standard Payroll payments** and **other Regular Supplier Payments** for the year 2026/27 unless there are any exceptional payments to any individual.
10. **Parish Council Matters**
    Any Matters arising from the Annual Parish Meeting.
    To Report the Employment of the new Clerk – Mrs Sian Griffiths.
    Employment Arrangements, and hours of work for the Clerk – Mr G. Davis from 1st July 2026.
    Parish Councillor Responsibilities – To Review and allocate.
    Equipment and Facilities – Checks by Councillors to report
    Car Park
    Village Playground
    - Notification of play area inspection in June
    - Provision of equipment using CIL Funding & WCEF funding of £350 received.

    Neighbourhood Watch & Police Report
    Lockup
    Miss Davies Garden
    Village Hall - Village Hall Committee 2 representatives from the Parish Council
11. **Church Wall Noticeboards -** Monkton Combe Interpretation Panels funded by Cotswolds National Landscape. Progress Report

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12. Planning Matters

Applications Received

26/01667/TCA - Land At Combe Grange, Shaft Road, Monkton Combe, Bath - Cherry T1 - fell.

Decisions Pending

Planning Decisions by B&NES

Enforcement Update

Other Planning Matters

- **Local Plan 2025-2043_ Settlement Boundary Review**
- **Next Steps for B&NES Local Plan** - it is likely that public consultation will commence on 16th July

13. Highways and Footpaths

- **Application to record a public footpath** on the Definitive Map of Public Rights of Way_ Combe Grove and Claverton Down
- **Temporary Closure of Public Footpaths BA16_2 & BA22_18,** Tucking Mill Reservoir Extended to 19th July
- **Missing Footpaths - Mount Pleasant and Shaft Road** – Potential CIL project - Report
- **Church Lane Parking issues –** Identified as a potential site for a Virtual Pavement as a CIL project.
- **Second Bench on Shaft Road –** CIL Project

14. Reports:

PARISH LIAISON MEETING – Next Meeting Wednesday 22nd July 2026

Bath Preservation Trust & any other Meetings

School

15. Correspondence received.

16. Other Matters to Report

17. Dates of next meetings

To agree dates for the coming year:-

- July 2026 - Parish Council Meeting
- September 2025 - Parish Council Meeting
- November 2025 - Parish Council Meeting
- January 2027 – Parish Council Budget & Precept meeting.
- March 2026 - Parish Council Meeting
- April 2027 at 7:30 p.m. Annual Parish Meeting
- May 2027 – Annual Parish Council Meeting
  Audit and Annual Return.

Signed 10/05/2026

G Davis

Mr. G. Davis (Clerk)
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